



AITKIN COUNTY BOARD OF COMMISSIONERS

November 14, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:02 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney

1.D Citizens Public Comment by:

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

October 25, 2023 - November 14, 2023

B) Approve County Board Minutes-

October 24, 2023

C) Approve Electronic Funds Transfers

Total	\$4,647,333.24
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D) Approve Auditor Vouchers-

R&B 10-20-2023

R&B	\$541,912.88					Total	\$541,912.88
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E) Approve Manual Warrants/Voids/Corrections-

ELAN 10-12-2023

General	\$5,082.31	Trust	\$102.60	LLCC	\$1,446.36	Parks	\$1,029.03
HHS	\$20.00	Opiod	\$7.49	HHS	\$1,504.11	Total	\$9,191.92

F) Approve Commissioner's Vouchers

Commissioner Warrants 10-27-2023

General	\$128,904.47	Reserves	\$28,307.40	R&B	\$28,214.86	HHS	\$52,873.42
Trust	\$9,020.40	Forest	\$13,476.83	LLCC	\$14,726.77	Parks	\$9,532.44
Covid	\$37,200.00	Opiod	\$352.18			Total	\$322,608.77

G) Adopt Resolution-

LG220 Permit - Ducks Unlimited Aitkin Chapter

H) Adopt Resolution-

Donation - Sentence to Serve - Aitkin Lions Club

I) Approve Auditor Vouchers-

School Advances 10-23-2023

Townships	\$1,601,405.24						Total	\$1,601,405.24
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J) Approve Auditor Vouchers-

Property Tax Overpayments 10-31-2023

Taxes	\$35,125.58						Total	\$35,125.58
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K) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 10-26-2023

General	\$1,538.97	State	\$810,189.74	Taxes	\$3,953.00	LLCC	\$192.00	
Parks	\$80.00					Total	\$815,953.71	

L) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 10-31-2023

General	\$292.74	Taxes	\$2,403.00				Total	\$2,695.74
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M) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - Est MNCare Tax, HHS

HHS	\$162.59						Total	\$162.59
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N) Approve-

Appointment of Community Corrections Advisory Board members

O) Adopt Resolution-

License to Sell Off Sale Liquor - McGregor Spirits LLC

P) Adopt Resolution-

License to Sell Tobacco Products - McGregor Spirits LLC

Q) Approve-

2024 Newspaper Bid Specifications

R) Approve-

Affidavit for Duplicate of Lost Warrant

S) Adopt Resolution-

License to Sell Tobacco Products - Petry's Bait Mille Lacs Inc.

T) Adopt Resolution-

Sponsorship Resolution for City of Aitkin LRIP Project

U) Approve-

Fire Protection Contract - Town of Ball Bluff

V) Approve-

Fire Protection Contract with City of Palisade

W) Approve Commissioner's Vouchers

Commissioner Warrants 11-09-2023

General	\$879,228.17	Reserves	\$7,263.15	R&B	\$79,034.33	HHS	\$25,655.17	
Trust	\$6,610.12	Forest	\$8,983.30	Taxes	\$111,359.98	LLCC	\$8,626.04	
Parks	\$11,813.43	Covid	\$4,000.00			Total	\$1,142,573.69	

X) Approve-

Extension Committee Members

Y) Approve-

2023 Audit Agreement

Regular Agenda

3A Dennis Thompson – Land Commissioner

Motion to:

Approve American Peat Technology amendments to peat leases

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund

4A Mike Dangers – County Assessor

Motion to:

Approve Individual Disaster Abatement and Credit - Parcel 29-1-469400

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

5A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Revitalization Grant: Award funding

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

5B Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Childcare Acceleration Grant: Award funding

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Bret Sample

5C Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Motion for letter of support - East Central Energy Broadband Project

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

5D Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Motion for letter of support - Mille Lacs Energy Broadband Project

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

5E Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Request Public Hearing - Housing Trust Fund Ordinance

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Bret Sample

5F Mark Jeffers – Economic Development Coordinator

Informational Only

Economic Development Q3 Impact Report - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

6A Bobbie Danielson – Human Resources Director

Motion to:

Approve Remote/Alternative Work Site Policy

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Travis Leiviska

6B Bobbie Danielson – Human Resources Director

Motion to:

Approve Personnel Policy Updates

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Michael Kearney

7A Jessica Seibert – County Administrator

Informational Only

2024 Budget Discussion - Discussion Only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

7B Jessica Seibert – County Administrator

Informational Only

Administrator Updates - Discussion Only

Bill Brendel, HHS Open House, HHS all staff budget presentation, Regional MACA call, Operation Green Light, Board Strategic Planning, Introductory call with Jule Tesch with CRPD, CIP work, listened to Kanabec County Board Meeting, Legislators invited to next meeting

8A Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Wealthwood RV Resort Expansion EAW

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

8B Andrew Carlstrom – Environmental Services Director

Informational Only

Greater MN Recycling Grant - Recyclops Rural Curbside Recycling - Discussion Only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

Informational Only

Committee Reports

Hill City School Veteran's presentation, Arrowhead Economic Opportunity Agency, Arrowhead Counties Association, Mississippi Headwaters Board, Kanabec County Board Meeting, Aitkin County Community Corrections, Corrections Conference (MACCAC), Lakeside Township meeting (ATV), Budget Committee, Economic Development, Aitkin Airport Commission, Facilities/Technology, Aquatic Invasive Species, Sobriety Court

Motion to Adjourn

Motion made at 11:37 a.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Michael Kearney
Next Meeting: Tuesday, November 28, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator